



REPUBLIC OF TRINIDAD AND TOBAGO

VISA APPLICATION KIT

GENERAL INFORMATION

Purpose: This application kit is for persons from countries whose citizens require a visa to visit Trinidad and Tobago for a temporary purpose, such as tourism, business, or visiting family or friends.

Visa applicants must satisfy a visa-issuing officer that their stay in Trinidad and Tobago will be temporary. Visitors are usually granted a single-entry visa valid for **one** entry to Trinidad and Tobago. **Please note that the immigration department reserves the right to grant or refuse a visa.**

Who needs a visa?

To find out if you need a visa, consult the list of countries, on page five (5) of this kit, whose citizens are exempted from visa requirements to enter Trinidad and Tobago. **If your country is NOT LISTED then YOU REQUIRE a visa to enter Trinidad and Tobago.**

Canadian citizens do not require a visa to enter Trinidad and Tobago.

If you are a **Landed Immigrant in Canada** but also a national of a country whose citizens require a visa to enter Trinidad and Tobago, you will **have** to apply for a visa.

Holders of United Kingdom passports, and member countries of the European Community **do not** require visas to visit Trinidad and Tobago.

Nationals of the following countries must submit their applications at least four **(4) weeks** prior to date of travel: **Albania, Peoples Republic of China, Nationalist China, Cuba, North Korea, North and South Vietnam, and Yugoslavia and former Yugoslav territories.**

APPLYING FOR A VISA

How do I apply for a visa?

Complete the application for a visa form and include the fee and all the documents listed below. Then deliver in person or submit the completed application by mail to the Trinidad and Tobago visa-issuing office closest to you.

Where can I get a visa application form?

You can now obtain a visa application form **online**. You can also obtain a form **by mail** (please send a pre-paid, self addressed return envelope), **by fax**, or **by visiting** one of the offices below.

High Commission of the Republic of Trinidad and Tobago
200 First Avenue, Ottawa, Ontario. K1S 2G6
(613)-232-2418

OR

The Consulate General of the Republic of Trinidad and Tobago
2005 Sheppard Avenue E, Suite 303,
Willowdale, Ontario
M2J 5B4
(416)-495-9442

Please note completed applications cannot be received by fax

Fee: A non-refundable processing fee of **Cdn. \$12.00** must be paid at the time of application.

NOTE:

- * Please note that where applicable, an additional fee of \$20.00 payable by money order or certified cheque is required to cover cost of fax to Trinidad for visa referral.***
- * Applications with all supporting documents must be submitted at least ten (10) working days prior to departure date.***

What documents should I submit?

The following documents must accompany your application for a visa. If any of the required documents are missing the application may be returned to you. In some instances the accompanying documents (**not the application**) may be received by fax.

Please submit:

- 1) Completed Application Form
- 2) Valid Passport and one (1) recent passport- size photograph
- 3) Proof of Canadian residence, e.g. copy of landed immigrant status or employment authorization document.

(Passports and travel documents issued by the United Nations organization, and the Organization of American States, **MUST** be valid for the duration of the applicant's intended stay in Trinidad and Tobago)
- 4) **Business:** Letter from Company stating Purpose of Visit etc.
Tourist: Letter of Employment.
- 5) Visa Fee of Cdn. **\$12.00***.
- 6) Payment should be in the form of a **Money Order or Certified Cheque**, made payable to the appropriate visa issuing office i.e. to the "Trinidad and Tobago High Commission" or the "Trinidad and Tobago Consulate General"
- 7) Where applicable, fee to cover the cost of telephone call to Trinidad to verification: Cdn \$20.00 (**Money Order or Certified Cheque**) made payable to the appropriate visa issuing office i.e. to the "Trinidad and Tobago High Commission" or the "Trinidad and Tobago Consulate General"
- 8) A travel itinerary
- 9) References in Trinidad and Tobago, if any.
- 10) Applications to be submitted at least ten (**10**) working days prior to departure date. **The Immigration department retains the right to vary the processing period.**
- 11) Nationals of the following countries must submit their applications at least four (**4**) weeks prior to date of travel: **Albania, Peoples Republic of China, Nationalist China, Cuba, North Korea, North and South Vietnam, and Yugoslavia.**
- 12) A Personal interview and additional supporting documentation may be required.
- 13) If applying through the High Commission in Ottawa please call (**613**)-232-2418 for further information. If applying through the Consulate General in Toronto please call (**416**)-495-9442 for further information.

*** Visa fee subject to change without notice**

Where do I submit the visa application?

High Commission of the Republic of Trinidad and Tobago
200 First Avenue, Ottawa, Ontario. K1S 2G6

OR

The Consulate General of the Republic of Trinidad and Tobago
2005 Sheppard Avenue E, Suite 303,
Willowdale, Ontario
M2J 5B4

Applications sent by mail MUST include a return prepaid self-addressed priority post or courier envelope.

How Long Can I Stay In Trinidad and Tobago?

Entry into Trinidad and Tobago is on the basis of a "certificate" stamped in the visitor's passport allowing entry for a specified period. The immigration officer at the port of entry (e.g. airport) determines the length of stay for each visitor to Trinidad and Tobago.

Can I extend my stay in Trinidad and Tobago?

Applications to extend visitor stays must be made in person at one the offices of the Immigration Department, Ministry of National Security in Trinidad and Tobago.

**LIST OF COUNTRIES WHOSE NATIONALS
DO NOT REQUIRE A VISA TO ENTER TRINIDAD AND TOBAGO**

Antigua and Barbuda	Malaysia
Aruba	Malawi
Austria	Mauritius
Bahamas	Martinique
Bangladesh	Malta
Barbados	Nauru
Belize	Netherlands
Belgium	Norway
Botswana	Pakistan
Bonaire	Portugal
Brazil (up to 3 months)	Saba
Brunei	Sierra Leone
Canada	Singapore
Columbia	Solomon Islands
Curacao	South Korea
Cyprus	Spain
Denmark	St. Eustatius
Dominica	St. Kitts/Nevis
Fiji	Saint Lucia
Finland	St. Maarten
France	St. Vincent & The Grenadines
French Guiana	Suriname
Gambia	Swaziland
Germany	Sweden
Ghana	Switzerland
Greece	Seychelles
Grenada	Tonga
Guyana	Turkey (up to 3 months)
Guadeloupe	United Kingdom & Dependencies
Iceland (up to 3 months)	United States of America (up to 3 months)
Ireland	Vanuatu
Israel	Venezuela
Italy	Zimbabwe
Jamaica	Zambia
Kenya	
Kiribati	
Lesotho	
Liechtenstein (up to 3 months)	
Luxembourg	



VISA APPLICATION CHECKLIST

BEFORE YOU SUBMIT YOUR APPLICATION: DID YOU INCLUDE?

- 1) Completed Application Form
- 2) Completed visa application checklist
- 3) Valid Passport
- 4) One (1) recent passport size picture
- 5) Proof of Canadian residence, e.g. copy of landed immigrant status or employment authorization
- 6) **Business:** Letter from Company stating Purpose of Visit etc.
Tourist: Letter of Employment.
- 7) Visa Fee of **\$12.00***
- 8) Where applications must be mailed a return prepaid and self addressed priority post or courier envelope.
- 9) Payment in the form of a **Money Order or Certified Cheque**, made payable to the appropriate visa issuing office i.e. the "**Trinidad and Tobago High Commission**" or the "**Trinidad and Tobago Consulate General**"
- 10) Travel Itinerary

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